

MINUTES

Meeting: ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD
Place: Lyneham Primary School, Preston Lane, Lyneham, SN15 4QJ
Date: 8 May 2019
Start Time: 7.00 pm
Finish Time: 8.35 pm

Please direct any enquiries on these minutes to:

Kevin Fielding, direct line 01249 706612 or e-mail kevin.fielding@wiltshire.gov.uk

Papers available on the Wiltshire Council website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Allison Bucknell, Cllr Mary Champion, Cllr Mollie Groom, Cllr Chris Hurst,
Cllr Bob Jones MBE and Cllr Jacqui Lay

Wiltshire Council Officers

Kev Fielding – Democratic Services Officer
Jane Vaughan – Community Engagement Manager
Francis Barrone – Local Area Co-ordinator

Town and Parish Clerks/Councillors

Broad Town Parish Council – Jackie Jordan
Clyffe Pypard Parish Council – Peter Gantlett & Guy Rickett
Cricklade Town Council – John Coole & Mark Clarke
Lydiard Millicent Parish Council – Mike Sharp
Lyneham & Bradenstoke Parish Council – Carol Jenkins
Purton Parish Council – Ray Thomas
Royal Wootton Bassett Town Council – Sue Hughes, Nic Hughes, Johnathan Bourne
and Michelle Temple
Tockenham Parish Council – Geoff Cowling

Dorset & Wiltshire Fire and Rescue Service – Greg Izon

Total in attendance: 38

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
19	<u>Parish Discussion</u>
<u>2019_05_8th May Parish Discussion 01</u>	
20	<p><u>Chairman's Welcome and Announcements</u></p> <p>The Chairman welcomed everyone to the meeting of the Royal Wootton Bassett & Cricklade Area Board and to Lyneham Primary School.</p> <p>The Chairman introduced the councillors and officers present.</p> <p>Cllr Bob Jones was thanked for hosting the parish discussion group prior to the meeting.</p>
21	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Angela Jensen – Cricklade Town Council and Diana Kirby – Tockenham Parish Council.</p>
22	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting held on Wednesday 20 March 2019 were agreed as a correct record and signed by the Chairman.
23	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
24	<p><u>Wiltshire - The Wider Picture</u></p> <p>The following Chairman's Announcements contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> • Royal Wootton Bassett Environmental Group – now holding meeting monthly at The Cross Keys. The group has set up a Facebook page with info. and future meeting dates etc • Community led housing project • Homelessness Strategy
25	<u>Strengthening our Communities</u>

Community First - A short presentation from Harry Tipple – Head of Community Development, highlighting the work of Community First.

Points made included:

- That Community First were an award winning charity.
- That it had around 22 community transport group throughout Swindon and Wiltshire.
- That the Link Scheme was doing excellent work throughout Swindon and Wiltshire.
- That Community First supported around 65 youth groups.
- That Community First was in the process of acquiring the Oxenwood youth development centre from Wiltshire Council.

The Chairman thanked Harry Tipple for his presentation, it was agreed that an update on Community Transport would be given at a future Area Board meeting.

Gigaclear roll-out in Wiltshire, part of the Wiltshire Online broadband rollout programme - A short presentation from Stephen Harris - Gigaclear Community Engagement Manager

Points made included:

- Founded in 2010, Gigaclear Networks was responsible for the UK's largest rural Fibre-to-the-Premises (FTTP) broadband network with a specific emphasis on delivering ultrafast, gigabit-speed connectivity to rural communities.
- That Gigaclear build new networks using commercial investment funds or in the hardest to reach areas with the help of the BDUK rural broadband programme and Local Body subsidies, which assisted with the funding of the most rural builds.
- That Gigaclear were liaising with local parishes to try and get access to as much of the rural area as was possible.

The Chairman thanked Stephen Harris for his presentation.

Local Youth Networks

- Reports from Royal Wootton Bassett and Purton were noted.

Jane Vaughan – Community Engagement Manager outlined a report re funding from the Positive Youth Activities budget.

The Area Board members were asked to note arrangements for the provision of youth activities in the Royal Wootton Bassett and Cricklade (RWB&C) Community Area during 2019/20 – Agreed.

To note a decision taken under delegated authority to allocate funding of £4144.92 to continue the provision of positive youth activities in Cricklade and Lyneham during April, May and June 2019 – Agreed.

To consider an application from Royal Wootton Bassett Town Council for 50% match funding in relation to future youth provision in the town for the 2019/20 financial year. £8650 – Agreed.

To note a risk to ongoing youth provision in Cricklade and Lyneham and consider ringfencing funds to maintain existing arrangements:

- Youth provision in Cricklade and Lyneham JUL-AUG-SEP - £4144.00
- Youth provision in Cricklade and Lyneham OCT-NOV-DEC - £4144.00

The Royal Wootton Bassett & Cricklade grants newsletter was noted.

Health and Wellbeing funding 2019/20

Decision

- **Wiltshire Music Centre awarded £1,500 for funding the Celebrating Age project across the Community Area in 2019/20.**

It was agreed that the Area Board would write to Ellen Blacker and thank her for her hard work as the Royal Wootton Bassett and Cricklade Area Board Health and Wellbeing Champion.

Attendees were given the opportunity to discuss and note how the Health and Wellbeing Champion role could be managed following Ellen Blacker's departure. It was agreed that the notes of these discussions would be tabled at the next Area Board meeting.

Concerns were raised at how and where applicants could apply for the "Surviving Winter Grant". It was agreed that the Area Board would look into this issue.

It was agreed that Francis Barrone, the newly appointed Royal Wootton Bassett & Cricklade Local Area Co-ordinator would attend the next Area Board meeting

	to outline her role.
26	<p><u>Spotlight on Parishes and Partners</u></p> <p>Updates were received from the following Partners, Towns and Parishes:</p> <ul style="list-style-type: none"> • Wiltshire Police - the written report was noted • Dorset and Wiltshire Fire & Rescue Service – a video film was shown • NHS Wiltshire – the written report was noted • Healthwatch Wiltshire – the written report was noted • Royal Wootton Bassett Town Council – the written report was noted • Cricklade Town Council – the written report was noted • Purton Parish Council – the written report was noted <p>The Chairman thanked all partners for their updates.</p>
27	<p><u>Task Group Reports and Decisions</u></p> <p>The Community Area Transport Group (CAT-G)</p> <ul style="list-style-type: none"> • Next meeting Wednesday 5 June 2019
28	<u>Wrap Up</u>

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Royal Wootton Bassett & Cricklade Community Area

Parish Discussion

8th May 2019 – Lyneham Primary School

Attendees: Bob Jones – RWB&C Area Board and Cricklade Town Council (Chair), Jackie Jordan - Broad Town Parish Council, Geoff Cowling – Tockenham Parish Council, Peter Gantlett and Guy Rickett - Clyffe Pypard Parish Council, Johnathan Bourne and Michelle Temple – RW Bassett Town Council, Ray Thomas – Purton Parish Council, Mark Clarke Cricklade Town Council, Mary Champion RWB&C Area Board and RW Bassett Town Council, Mollie Groom RWB&C Area Board, Jane Vaughan – CEM.

Apologies: Deborah Lawrence – Purton Parish Council, Lorraine Clark – Lyneham and Bradenstoke Parish Council.

- Bob introduced the concept of having a gathering of Parish reps before future area board meetings, a forum for discussing common issues: frustrations and ideas, to receive responses to previously raised concerns and to develop joint working initiatives.
- Those people who had sent apologies had expressed an interest in being involved in future discussions.
- Everyone provided examples of their local concerns and 2 main common themes were identified:
 - Understanding the specifications for Speed Indicator Device (SID) installation and Community Speedwatch.
BJ and JV would obtain current criteria information for SIDs and Speedwatch and report back to the next meeting.
 - Understanding Planning - in particular; the tension between national frameworks and local opinions, confusion about permitted development and the subjective nature of 'in the public interest' with regards to planning enforcement.
BJ and JV would request that a planning officer attends the next meeting to discuss these matters.
- It was agreed that the concept of a Parish discussion before Area Board meetings was useful and should continue.
- The next discussion would take place on Wednesday 3rd July – 6pm at Cricklade Town Hall.

Notes taken by Jane Vaughan

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Notes from round table discussions re. Health and Wellbeing Champion arrangements:

- Find a replacement Health & Wellbeing Champion!
- Helpful to have details of the previous utilisation.
- Need some provision in Cricklade, there is a need.
- Central communication.
- Organisation of support.
- Seeking out people who need support.
- Organise network of support.
- Assess peoples needs in the community.
- Compile and reference database.
- Need for a link between those that are isolated in the community and those providing services e.g. transport.
- Picking up those in the community that fall through the 'statutory' services net.
- Who in the areas not covered by LAC do we go to for advice on vulnerable that we are aware of in our communities.
- Previously there apparently was a Health and Wellbeing group, which appears to have disappeared.
- We suggest that this group is re-invented involving GP practices, local representatives, organisations concerned with the care of the vulnerable to develop a forum to liaise with the area board.
- Surviving Winter Grant from Wiltshire Community Foundation – needs to be followed up.
- Volunteers are difficult to find, commitment, bureaucracy etc.
- Discussion between Councillors and all interested parties essential to set up forum.
- Where do we stand re RWB Sunday Lunch organisation as this was an event created by previous Health and Wellbeing Champion and the RWB&C Area Board mentions it in reports.
- If there is to be a nominated 'Health and Wellbeing Champion' can we suggest there is a new title, as this may lead to confusion using the previous title.
- Local Area Co-ordinator needs to consider these things:
Befriending to enjoy a cuppa with, Sudden change support (short term terminal illness – not enough time to learn and situation quickly changes), Public space improvements i.e. Paths for scooters and wheelchairs, pain and mental health support (alternative routes when medication not possible), Equipment loan/installation (Red Cross now not in RWB where we get shower stools etc!), transport including wheelchair (so can easily enjoy life + access country), Hospital advocacy when things go wrong *holes in blankets, dirty bedding), Hospital visits (logistical nightmare), Support for Isolated carers, Equipment delivery support (when beds etc are delivered, who takes out other furniture?), Elderly carers need physical help, support isolated (finance, someone to listen), link to disabled parking bays – how do people get them, hospital transport with door to door support, positive activities access (activities that improve mental health outdoors), grants for accessibility improvements (wheel chair ramps, driveways, adapted bathrooms), communicate back to the community – how they can help (we want to help but afraid to do wrong), link charity to community - person in need (caring takes enough time without searching for support and funds).

In addition, the Community Engagement Manager received the following comments outside of the meeting:

- As a volunteer with the previous Health and Wellbeing Champion, where does that leave me now?
- If I remain a volunteer who do I report to?
- Who do I refer potential vulnerable people to?
- Where do I stand organising the Sunday Lunch Club, set up under the umbrella of the Health and Wellbeing Champion and the RWB&C Area Board?
- As RWB&C Area Board now have a Local Area Co-ordinator what happens to areas not covered especially Lyneham, Bradenstoke, Tockenham, Broad Town, and Cricklade to name but a few areas not covered?
- Future of project set up by the former Community Engagement Manager – (Promoting pen pals between Brownies and isolated older people).

These comments will be further discussed at the next ABC (Area Board Co-ordinating group) meeting.